

Meeting record

Subject	Eco Park Community Liaison Group
Date	Tuesday 15 November 2016
Location	Sunbury Golf Centre
Recorder	Luke Ray

Present

Name	Initials	Company	Title / Role
Ken Snaith	KS		Resident, Chair
John Seaman	JS		Resident
Karen Howkins	KH	Charlton Village Residents Association	Resident
Peter Francis	PF	LOSRA	Resident
Andrea Koskela	AK		Resident
Peter Hughes	PH		Resident
Richard Parkinson	RP	Surrey County Council	Waste Group Manager
Chris Lowe	CL	Environment Agency	PPC/RSR Officer
Gareth Swain	GS	SUEZ recycling and recovery Surrey	Regional Manager
Jean-Claude Sartenaer	JCS	SUEZ recycling and recovery UK	Project Director
Jorge Hau	JH	SUEZ recycling and recovery UK	Technical Coordinator
Emma Jordan	EJ	SUEZ recycling and recovery UK	Communications Manager
Luke Ray	LR	SUEZ recycling and recovery UK	Communications Admin
Malcolm Robertson	MR		Resident
Julia Bachmann	JB		Resident
Brian Catt	BC		Resident

Cllr Sandra Dunn	SD	Spelthorne Borough Council	Councillor
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Distribution

Participants and: Alan Stones and Stephen Jenkins (Surrey County Council Planning); Richard James (Environment Agency); Tracey Wilmott French (Spelthorne Borough Council Environmental Health), PCSO Colin Gibbons (Surrey Police), Cllr Mike Goodman (Surrey County Council), Sandy Muirhead (Spelthorne Borough Council).		
1	Welcome	
2	Apologies	
2.1	Apologies were received from Peter Crews, Tim Evans, Richard Hewitt, Colin Barnard, Richard Walsh, Richard Smith-Ainsley, Richard Reeves, Calum James and David Rushton.	
3	Approval of minutes from previous meeting	
3.1	The minutes were agreed.	
4	Matters arising	
4.1	Item 4.4 – the communications plan for the Eco Park for 2017 has not yet been developed. CLG members request for drop in sessions will be considered when the plan is being developed and the group will be updated on planned communications once agreed.	EJ
4.2	Item 6.4 – GS has seen sufficient staff working at the CRC when visiting the site since the last CLG meeting. Now the busy summer period has ended, the number of green waste containers currently in use has been reviewed and is sufficient for the level of demand.	
4.3	Item 6.5.1 - JCS confirmed a log was kept by site security of vehicles entering or leaving site from the direction of Charlton Village. The completion of the log had been interrupted when the security cabin was moved further inside the site and JCS is in discussions with M+W to resolve this.	JCS
4.4	Item 8.2 – the body cameras worn by staff administering the charging scheme have been successful in diffusing confrontations throughout the County and there are currently no plans to issue these to other CRC staff.	
4.5	Item 9.1 – KS has written to Jim Golledge on behalf of the group. SUEZ has also written to him thanking him for his contribution to the group. EJ confirmed Julia Bachmann still wishes to be a member of the group and has supplied updated contact details.	
4.6	Air quality monitoring – RP confirmed the monitoring station is operating. Data will be assessed, analysed and a report provided to Surrey County Council at the end of the first year of operation. The information will be reported to the CLG and made available online.	

	CL noted that the unit is monitoring ambient air quality and will not provide information on emissions from the Eco Park once it's operating. A full year of data is required to understand seasonal influences.	
4.7	Item 9.2 – PF noted DEFRA hasn't updated its report on the AD industry.	
5	Technical Subgroup Update	
5.1	PF gave an overview of the recent Technical Sub Group meeting on behalf of the resident members, noting that the general consensus from their site visit was that the structures contained good quality workmanship and that there was a lot of stainless steel used, which is positive. BC concurred and also noted the high standard of the concrete work.	
5.2	PF noted the flare area was very close to the perimeter road and remained concerned about the bund. BC highlighted the inner and outer bunds to contain the contents of the AD tanks in the event of an incident.	
5.3	PF was pleased that SUEZ had procedures in place to protect its staff from legionnaire's disease.	
5.4	In response to a query from KS, JH explained that the liquor in the AD tanks is neither flammable nor explosive. The biogas that is produced as part of the process and collected in the biogas holder is combustible. The biogas collection system is kept at low pressure and storage is limited to less than four hours. Tanks and storage are equipped with pressure release safety valves so the biogas is not over-pressurised and instead dispersed. BC added that in the event of a tank leak, it was likely a tiny amount of gas would be released and suggestions it could cause an explosion were exaggerated.	
5.5	In response to a query from JS, JH explained that there is some 'headspace' for gas in the AD tanks but that the tanks will primarily contain liquid. JH agreed to confirm the volume of gas in the tank headspace.	JH
5.6	JH concurred with PF's update. EJ to circulate note of the TSG meeting with the minutes of the CLG meeting.	EJ
6	Project Update (see attached presentation)	
6.1	<u>Construction</u> : JCS updated the group on progress since last meeting noting that the RBF and new buildings for the CRC were complete. Work on the AD and gasification facilities is progressing. The AD building roof has been clad, some process pipework installed and some equipment delivered. Concrete walls have been erected for the gasification facility and work has begun on the steel structure.	
6.1.2	JCS pointed out the inner and outer bunding for the AD tanks on aerial images and explained how it will contain the contents of the AD tanks should there be a leak. With the contents able to spill over the weir of the inner bund and be contained within the larger, outer bunded area which includes the perimeter road.	

6.1.3	In the coming weeks concrete pours will begin to form the floor slabs of the gasification facility. Pours will take place once or twice a week over the next two months. The concrete pouring will be completed by 6.30pm (the extended construction working time) but the finishing process will continue after this to ensure the correct quality of finish is achieved. The county planning authority has been notified of this. The finishing process is quiet so will not disturb residents near the site.	
6.1.4	In response to a query from KH, JCS said the concrete contractor would be informed and reminded of the routing strategy for travelling to and from the site.	
6.2	<u>Planning Applications:</u> The application to extend the construction working hours has been approved. The application for a series of minor detailed design amendments is expected to be submitted in the next few weeks.	
6.3	<u>Bulking facility operations:</u> GS explained the facility is operating effectively. Grundon's Lakeside facility had been briefly closed, and the bulking facility successfully handled the additional residual waste from Spelthorne and Runnymede during this period. Recycling collected from homes in Runnymede is also being bulked at the facility and this is also being handled effectively at the site before onward transport to a processing facility.	
6.4	<u>Community recycling centre operations:</u> CRC volumes have reduced compared to the busy summer months. With recent internal road changes, the staff are managing the flow of traffic on site which has been going well.	
6.4.1	CRC waste charges – the implementation of the scheme has gone smoothly. There has been a reduction in DIY waste coming in to the site. CLG members were concerned the charging scheme had led to an increase in fly tipping in the local area.	
6.4.2	Fly tipping – SCC has seen fly tipping fall since April, 1,000 tonnes less fly tipped material has been collected compared to the previous year. GS commented that many fly tips are household waste that can be brought to CRCs free of charge. Other, large fly tips contains materials that would never have been accepted at CRCs. CLG members expressed concerns about recent fly tips, highlighting Sheep Walk and Nutty Lane as locations that are regularly fly tipped. They were critical about the time taken to clear fly tips. RP agreed to follow up the reported fly tip on Sheep Walk with colleagues in highways.	RP
6.4.3	GS requested feedback from members on service at the CRC. Members had used it, some many times, noting minimal issues and commenting that most of the staff are helpful.	
6.4.4	In response to a query from KS, GS explained that Countrystyle Recycling are a contractor who collect plasterboard and gypsum from the site for recycling.	
6.4.5	In response to a resident's concerns raised by KH that staff were taking items deposited at the CRC, GS explained that staff are encouraged to identify items for reuse and separate these to reduce the environmental impact and disposal costs. Reusable items are taken to the reuse shop at Leatherhead CRC or collected by a reuse contractor. Staff can also purchase items from the reuse shop if they so wish.	

	<p>GS confirmed that there were strict rules regarding reuse and if employees do not follow these, they will be subject to a disciplinary process.</p> <p>KH said what had been reported to her wasn't what GS had described. GS said if any concerns were reported to him with a date and time, he could easily resolve them by reviewing the site's CCTV footage.</p>	
6.5	<p><u>Communications</u>: EJ updated the group on communications activity since the last meeting and communications planned to the end of the year. The latest e-update was issued in October to around 300 addresses and had a good engagement rate. 190 hard copies were also posted to people who had requested these.</p>	
6.5.1	<p>Enquiries & complaints since the September meeting – there were a number of general enquiries regarding jobs, visits and landscaping, and no complaints about the building work since the last CLG meeting.</p> <p>2 enquiries has been received about the charging scheme and no complaints had been directly reported to SUEZ about the CRC or bulking facility operations.</p>	
7	<p>Surrey County Council Update</p>	
7.1	<p>RP provided an update for the group. There are plans for more reuse shops at a number of other CRCs. A decision will be made about the suitability of the Eco Park for a reuse shop when the building works are finished.</p> <p>A consultation on issues and options for the Surrey waste plan is underway, closing 25 November and details are available on the Council's website.</p>	
8	<p>CLG vacancy – expressions of interest</p>	
8.1	<p>The vacancy created by Jim Golledge's resignation had been advertised in the recent newsletter, on the website and in letters to residents on Hawthorn Way and roads leading off this. EJ reminded the group that the terms of reference provide for a representative section of local residents and specifically, 10 places for local residents representing a cross section of areas and organisations.</p> <p>Six residents had expressed an interest in joining the group and EJ read out their details (name, road name, details of any organisations they belonged to and any reasons they had given for wanting to join the CLG).</p> <p>Reviewing the six expressions of interest, KS noted the person should be local and that the CLG already had members representing Shepperton and Charlton Village Residents Associations. He noted that the Hawthorn Way area is not well represented at present so suggested the resident living there be asked to join as they live next to the Eco Park and would be the first to be affected by any operational issues.</p> <p>A long discussion ensued with members unable to reach a consensus on the expressions of interest. Some members wanted to meet the residents concerned to assess their suitability, SUEZ rejected this suggestion as inappropriate, noting that this hadn't been a requirement for any of the current members. MR suggested the membership be expanded to allow all six residents to join the group, and that the places allocated for local councillors be given to residents, and that the 'first come first served' approach used under the previous terms of reference be adopted. AK suggested the residents who had expressed an interest be invited to observe a meeting.</p>	

	No decision was reached on who should join the group, but it was agreed members would be provided with information about the residents who had expressed an interest in joining the group and given the opportunity to vote electronically to decide who would be invited to join.	EJ
9	Questions	
9.1	<i>On talking with Spelthorne Borough Council I had a long conversation about the “Eco Park, where the assistant went on to talk about the “Incinerator”. Can you please confirm what it is and what Government Accreditation had been given to the Gasifier / Incinerator, so as to allow it to be called a Gasifier. This has been discussed at length at previous CLG meetings and technical sub group meetings. SUEZ is building a gasification facility at the Eco Park. A description of the gasification process is available on the project website. The Government do not accredit the process.</i>	
9.2	<i>With the reduction in AD Plant subsidies is the AD plant still commercially viable? The financial model for the Eco Park did not assume any subsidies would be received so the viability is unaffected by any changes to subsidy regimes.</i>	
9.3	<i>Regarding SCC’s Air Quality monitoring equipment in Haslett Road – has any data been collected and if so is this available for inspection? See 4.6.</i>	
11	Date of next meeting	
11.1	Tuesday 7 February 2016	