



Meeting record

Subject	Eco Park Community Liaison Group
Date	Wednesday 15 June 2016
Location	Sunbury Golf Centre
Recorder	Jenny Hall

Present

Name	Initials	Company	Title / Role
Ken Snaith	KS		Resident, Chair
Cllr Sandra Dunn	SD	Spelthorne Borough Council	Councillor
Jim Maxwell	JM		Resident
Cllr Richard Smith-Ainsley	RSA	Spelthorne Borough Council	Councillor
John Seaman	JS		Resident
Malcolm Robertson	MR		Resident
Karen Howkins	KH	Charlton Village Residents Association	Resident
Peter Francis	PF	LOSRA	Resident
David Rushton	DR	Environment Agency	Officer
Jim Golledge	JG		Resident
Richard Parkinson	RP	Surrey County Council	Waste Group Manager
Chris Lowe	CL	Environment Agency	PPC/RSR Officer
Gareth Swain	GS	SUEZ recycling and recovery (R&R) Surrey	Regional Manager

Jean-Claude Sartenaer	JCS	SUEZ R&R UK	Project Director
Jorge Hau	JH	SUEZ R&R UK	Technical Coordinator
Emma Jordan	EJ	SUEZ R&R UK	Communications Manager
Jenny Hall	JH2	SUEZ R&R UK	Communications Executive
Peter Golden	PG	M+W Group	Project Director

Distribution

Participants and: Alan Stones (Surrey County Council Planning); Richard James (Environment Agency); Tracey Wilmott French (Spelthorne Borough Council Environmental Health), PCSO Colin Gibbons (Surrey Police), Cllr Mike Goodman.		
1	Welcome	
2	Apologies	
2.1	Apologies were received from Richard Walsh, Tim Evans, Brian Catt, Peter Crews, Andrea Koskela, Richard Hewitt, Peter Hughes, Tracey Cocker, Andrew Jones and Calum James.	
3	Approval of minutes from previous meeting	
3.1	PF queried item 5.2 and was concerned this didn't reflect the Health and Safety Executive's (HSE) position. EJ clarified that the German guidance document in question was referenced in correspondence between the HSE and the Environment Agency (EA) regarding the environmental permit. The HSE listed a number of documents, including the German guidance, and suggested the EA should consider the relevant parts of each when considering the permit. CL added that the EA has developed its own guidance using information drawn from the UK and around the world. The minutes were agreed.	
4	Matters arising	
4.1	Re: item 4.1 RP had met the Surrey Fire Service to update them on the project and had communicated members' request for them to attend a CLG meeting. The Fire Service is concerned with building regulations and advised that a representative would attend a CLG meeting when the project is at the appropriate stage.	
4.2	Re: item 5.1 and PF's concerns that the SBR feed tank was not double skinned but had been shown as such at the planning stage, RP had spoken to the planning officer who confirmed that SUEZ had submitted a detailed scheme for the revised bunding arrangements which had been approved at Committee. CL noted that the EA would also need to approve the secondary containment measures as part of the pre-operational conditions for the permit.	

	<p>A long discussion ensued during which members' expressed concerns about previous planning decisions and whether the planning committee fully understood technical aspects of the development.</p> <p>PF remained concerned; it was clarified that this was in respect of the planning committee's awareness of the change to the containment measures and did not relate to the measures themselves.</p> <p>KH found documents online from the Planning Committee meeting held on 9 December 2015 which referenced the new bunding arrangements which act as secondary containment, and it was agreed to close this item.</p>	
4.3	Re: item 8.1, JS wasn't satisfied his question regarding consultation with the HSE during the planning process had been fully answered. KS suggested he referred his question directly to the planning authority.	
4.4	Re: item 9.1 GS has spoken to the Site Manager regarding site checks that bulk vehicles are fully sheeted before leaving site.	
4.5	Re: item 9.2, GS hadn't been able to confirm who had removed the material fly tipped near the site entrance.	
4.6	Re: item 9.3, SD had contacted Network Rail to ask why the board to let trains know to sound their whistles had been moved, but had not received an explanation.	
4.7	Re: item 9.4, RP confirmed the information on SCC's website had been updated.	
5	Project update (please see attached presentation)	
5.1	Construction: JCS updated the group on progress on site since the last meeting and forthcoming activities. Piling had been taking place for three weeks and 400 out of a total of 1,700 piles had been completed to date with two rigs operating on site. A third rig may be brought to site.	
5.1.2	An abnormal load of a large staircase will be delivered to site early the following week. It had been confirmed this would arrive via the A244. PG explained that the timing of the delivery and route it takes are determined by the police.	
5.2	Bulking facility and community recycling centre operations: GS updated the group. Following the opening of the new weighbridge, there is space for up to six HGVS to queue within the site at busy times, reducing the risk of congestion at the site entrance. The site management is now based in the office on the community recycling centre and anyone wishing to speak to the site management should report here.	
5.2.1	In response to a query from JS, JCS confirmed that the fire water tank supplies the fire suppression system, and there are a number of hydrants on site for the Fire Service.	
5.2.2	The recycling centre had been busy in recent months and SUEZ were grateful for the patience shown by residents, with the queues resulting from the restricted service and the changes to the traffic management arrangements on site.	

	<p>From Monday (20th June) the two lanes taking cars from the entrance to the recycling centre would both be open for the rest of the development. The reuse facility has yet to be commissioned and is being used to store small recyclables to assist with space limitations. The green waste containers are being relocated to be the first bins residents reach on site and there are two vehicles in use to exchange full containers throughout the day.</p>	
5.2.3	<p>KH reported receiving numerous complaints from residents about queues at the recycling centre. GS acknowledged queuing was an issue and noted steps were being taken to alleviate queues and provide more space for cars to queue on site.</p>	
5.2.4	<p>RP informed the group that in recognition of the recent issue with extended queues, SCC had decided to extend the Eco Park CRC opening hours to 8am – 6pm Monday to Friday over the busy summer period from 1st July until the end of September 2016. The CRC will also open an hour earlier on Saturdays at 8am until the end of construction.</p> <p>KS noted signage on site should reflect these changes.</p> <p>The Eco Park and SCC websites will be updated with information on the extended hours.</p> <p>SCC will also reinstate an inert waste container at Lyne Lane for rubble, soil etc. from 1st July to prevent this waste being diverted to the Eco Park.</p>	<p>GS EJ RP</p>
5.2.5	<p>GS informed the group that SUEZ have been granted permission for an additional six bulk HGVs to load and bulk materials out of the site between 6pm and 8pm on weekdays during the construction period. This provision will be used as and when necessary.</p> <p>KH suggested the group were misled at the last meeting as the planning application didn't state that the additional hours would only be used to cater for short term increases in material at the site (e.g. if Grundon's Lakeside facility were unavailable). EJ explained that this information wasn't appropriate for the planning application, as it did not specify the frequency with which the hours would be used. However, given the interest members of the CLG had previously shown in bulk HGV traffic using the site, it was thought the context given at the last meeting may have been useful.</p> <p>JM requested that prior notice is given to the CLG should any further applications be made to change operating hours. GS agreed</p>	
5.2.6	<p>In response to a query from JS, GS confirmed that the majority of trade waste had stopped at the site, however, a small number of loads still come in, mainly from Runnymede Borough Council which offers a business waste collection service.</p>	
5.2.7	<p>In response to a query from KS, RP estimated that the charging scheme for certain types of non-household waste would be introduced at CRCs in the autumn, with the precise date to be confirmed. KS requested the group be given advance notice of the charging scheme.</p>	<p>RP</p>
5.2.8	<p>JM asked GS to review the location of foil and carton containers as these were currently hard to access.</p>	<p>GS</p>

5.3	<p>Planning: JCS informed the group that SUEZ would be submitting a planning application to amend condition six of the Eco Park planning permission to extend the construction working hours in two ways:</p> <ol style="list-style-type: none"> 1) For an additional hour on weekday evenings until 6.30 and on Saturday afternoons until 2.30, this is intended to offer greater flexibility and allow contractors to avoid rush hour traffic. This would not include piling or other noisy activities. 2) Once the buildings are finished and enclosed, to allow contractors to work 24 hours a day within the buildings fitting equipment and electrical work etc. <p>The application is due to be submitted in early July and is not expected to impact on local residents. Noise and lighting assessments are being prepared to confirm this and will be submitted with the application.</p>	
5.3.1	<p>A planning application for a range of non-material amendments to the planning permission is also being prepared and expected to be submitted around the same time (this will be a S96A application not a S73 application). The changes are a result of detailed design and are for items such as adding a traffic light to an internal road, including a gate within a fence, and revising internal push walls.</p>	
5.3.2	<p>In response to a query from KH, EJ explained that SUEZ were using the meeting to inform the group in advance of the submission of the applications and give an opportunity to ask questions. It's not possible to confirm the timescale for the CPA's statutory consultations on the applications until they have been validated.</p>	
5.3.3	<p>RSA was concerned that the planning authority hadn't followed the guidance on consultation contained in its Statement of Community Involvement for the recent planning application for the bulking facility hours and asked RP to address this.</p>	RP
5.4	<p>Communications: EJ gave an update on communications activity since the last meeting and activity planned over the summer.</p>	
5.4.1	<p>KH asked if it would be possible to arrange a site visit for the CLG, EJ agreed to consider this with the construction team.</p>	EJ
5.4.2	<p>EJ gave an update on the enquiries and complaints received regarding both construction activities and site operations since the last meeting. She noted that although formal complaints about queuing at the recycling centre were low, anecdotal feedback from site staff suggested this didn't reflect customers' views on the issue.</p>	
5.4.3	<p>Referring to the Community Involvement Statement SUEZ submitted with its previous S73 application, RSA believed a statement in this committed SUEZ to specific forms of communication with local residents during the construction phase including public drop in sessions. EJ acknowledged that SUEZ had committed to continuing with the CLG meetings but had made no statements regarding other forms of communication, noting that the methods used during planning wouldn't be appropriate during construction. A communications plan for construction had been agreed which sets out how SUEZ will communicate with residents in this phase of the development. EJ agreed to review the relevant section of the Community Involvement Statement.</p>	EJ

	JM believed a public meeting is required, SUEZ disagreed.	
5.4.4	PF requested an updated time line for the development.	EJ
6	Surrey County Council Update	
6.1	RP confirmed Air Quality Monitoring equipment is in place and that an annual report will be produced from the data collected.	
6.2	In response to a query from JS, RP agreed to establish if the data from the monitoring station will be publicly available.	RP
7	AOB	
7.1	In response to a query from KH, RP confirmed the council planned to put Ivydene Cottage to use in the future but it had yet to be confirmed what this would be.	
7.2	GS informed the group that essential resurfacing works are needed on the access road to the CRC and that these would be carried out from 4pm on Thursday 16 th and Friday 17 th June, potentially continuing until 9pm, in preference to closing the recycling centre. A noise assessment report had been carried out which showed noise from the resurfacing works wouldn't impact on residents and this had been submitted to the planning authority. In response to a query from KH, EJ confirmed residents weren't informed of the works as they weren't likely to be aware of them or affected by them.	
7.3	In response to a member's query, GS confirmed that black bag waste delivered to the site is predominantly from Elmbridge, with some also coming from Spelthorne and Runnymede	
8	Date of next meeting	
8.1	Monday 12 th September 2016.	